

## **Oldfields Hall Middle School: Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 8-13 are entitled: **(We have events in Years 7 and 8)**

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact Mrs L Cunliffe, Assistant Head Teacher

Telephone: 01889 562770 Email: [office@oldfields.staffs.sch.uk](mailto:office@oldfields.staffs.sch.uk)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year 7

### **Careers Week: 29<sup>th</sup> April 2019**

Pupils engage in a range of activities which enhance their understanding of the World of Work; Getting to know myself, identifying personal strengths, interests, skills and qualities, Employment Sectors, Subject related careers, Banking budgeting, Savings and Debt.

They have individual input from departments on Career routes through subjects.

Throughout the year: Assemblies will link with a variety of Careers based topics; College and University Life, The Working world, Sporting Careers etc.

Business planning / Money Management: Pupils are given the opportunity to plan and run a Stall at the School Fairs (twice a year) This involves completing a Business plan running and managing a float and organising an event.

Year 8

### **Careers Week: 29<sup>th</sup> April 2019**

#### **Careers Day: Wednesday 1<sup>st</sup> April 2019**

Pupils engage in a range of activities which enhance their understanding of Preparing for the World of Work; What happens now OPTIONS (Transition to Year 9), Looking for a Job, ICT applications and emails, Interview Techniques and Skills, careers for Me (Buzz Quiz).

Pupils engage in a Year 8 Careers day of events where they will select 2 x 30 min talks from a range of local employer's/Career providers. E.g. Doctor, Army, Further Education, Self Employed, Farmers etc. They have a circus of 4 inputs from Staff on Careers.

They have individual input from departments on Career routes through subjects.

Throughout the year: Assemblies will link with a variety of Careers based topics; College and University Life, The Working world, Sporting Careers etc.

Business planning / Money Management: Pupils are given the opportunity to plan and run a Stall at the School Fairs (twice a year) This involves completing a Business plan running and managing a float and organising an event. The Year 8 pupils will plan and undertake many Fundraising events to fund their Year 8 Prom.

**Please speak to our Careers Leader to identify the most suitable opportunity for you.**

**Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Careers Leader. The Resource Centre is available to all students at lunch and break times.

**Approval and review**

Approved *Oct 2018* by Governors at Curriculum and Standards Committee  
Next review: *Sept 2019*

Signed:

Signed:

Chair of Governors

Head teacher